

Charlotte Disc Golf Club
P.O.Box 240891, Charlotte, NC 28224



2020

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Introduction

Dear Tournament Director,

Thank you for your interest in running an event on a Charlotte Disc Golf Club operated course in Mecklenburg County. The CDGC maintains and is responsible for 17 disc golf courses in the county. Our service and performance contracts with local and county park departments grants the CDGC sole rights to events on the courses that we have built and continue to maintain. With the Charlotte Disc Golf Club's approval Park and Recreation may allow fees to be waived for course and facility reservations. The CDGC has established a fee schedule for events and you can find those in the following pages. The CDGC holds its own events to this standard as well.

What makes up this fee?

The Charlotte Disc Golf Club and its volunteers have transformed a five-course Charlotte into a stellar disc golf destination with 17 Club-managed disc golf courses (see course list section). This hard work not only takes time but money to continue to maintain. We pay insurance for workdays, maintenance and repair of courses, and use funding to pursue our club mission of growing the sport of disc golf in Charlotte. Average field and shelter fees are about \$15 per hour. A typical four-round, two-day event costs upwards of \$1500 in reservation fees. The CDGC's relationship with Mecklenburg County parks allows us to waive field and shelter fees and course closure fees. Additionally, parks are able to be opened earlier than standard times and park staff can be assigned to periodically check in on the event.

The proximity of courses and density of tournament players in Charlotte affords the tournament director access to these resources. Courses are maintained throughout the year as resources and time allow.

Thank you,

Tournament Fee Schedule

1. Player fees are expected to be paid within two weeks of the tournament date. Tournament Directors are only responsible for the number of players that pay for the event. Those withdrawing with refunds are not counted.
2. 100% Charity Events: All fees for approved charity events will be waived with the following actions:
 - a. Approval of charity event from CDGC board or event director representative
 - b. Receipt of donation of the fee amount per player in Charlotte Disc Golf Association name within 30 days of the event
 - c. Events that do not receive a receipt should pay the per player fee. Money will be immediately refunded once receipt is received
3. Consideration to cancel other weekly events may be made for events B-Tier and above.

Per player Fee Schedule

Player Fee	Event Type
League Events	
\$1	CDGC or affiliate current member
\$2	No current CDGC or affiliate player
Paid Events	
\$4	PDGA C-Tier
\$5	PDGA B-Tier
\$6	PDGA A-Tier
Call	Promotional Event
Free	Professional Clinic
Charity Events	
\$2	If profit after payout goes to cause
\$2	100% of entry goes to cause (Fee waived if receipt provided)
Free	Fundraiser for personal hardships/memorials

Fees may be paid using the following methods:

Checks payable to Charlotte Disc Golf Club

Venmo: @charlottedgc

Paypal: charlottediscgolfclub@yahoo.com

SquareCash: \$charlottedgc

Cash –CDGC board members and approved club representatives (list on contact page)

Tournament Director Responsibilities

1. Sanctioning Fees with PDGA
 - a. Should be paid out of entry, not CDGC course reservation fee.
2. Event Promotion
3. Trophies or payout merchandise
 - a. Should be planned for and procured by the TD
4. Layout
 - a. Layout should be determined and cleared with CDGC at least 30 days prior to the event.
 - b. Often layout changes, basket moving or maintenance concerns take park approval and/or resources to execute.
5. Rules sheets
 - a. Local TDs should walk their courses or request that an experienced representative review courses so they understand OB rules and can spot areas of confusion at least 30 days before the event.
 - b. Traveling TDs should request a course walk-through prior to their events.
 - c. Concerns/questions should be raised to CDGC Director of Operations 30 days before event.
6. Scorecards
 - a. Should be created and reviewed two weeks prior to the event
7. Player cards and tournament boards
8. Course Maps/Caddy Books
9. CTPs
10. Rules Waivers
 - a. Any rules that require waivers should be requested and approved by both the CDGC and PDGA.
 - i. Special drop zones, island greens, ropes, tournament specific rules and temporary OB markings
11. Water, Snacks, and/or Food between rounds
 - a. CDGC has some water jugs and coolers and may be able to gain access to water spigots at certain courses.
 - b. The CDGC cannot guarantee, at this time, that they will be available for every event.
 - c. Please ask at least two weeks in advance if they are available.
 - d. A reservation deposit may be required until safe return of CDGC property.
12. Restrooms/portable johns for larger events (discuss with CDGC)
13. Shelter
 - a. Shelter and fields must be reserved at least 90 days in advance according to CDGC and Park Department agreements by the CDGC Park Liaison, currently the CDGC Director of Operations
 - b. Shelters, fields and courses are not guaranteed. Park Department reserves the right to approve or deny any request if conflicts are encountered.
 - c. Please plan for tents if a shelter cannot be reserved
14. PDGA Rules/Player Actions
 - a. Player decorum, dress code and rules standards
 - b. General responsibility for players actions if non- PDGA event
15. Strict enforcement of local park ordinances
 - a. Smoking, alcoholic beverage use and illegal drug use.
 - b. Parking

Charlotte Disc Golf Club Responsibilities

1. Course approvals
2. Reservation waivers (course)
3. General course maintenance
4. Specific tournament maintenance
 - a. Agreed maintenance between Director of Operations and TD if requested at least 30 days prior to event
5. Layout and rule suggestions/requirements
6. Layout updates
 - a. If approved prior to the event
7. Access to Club calendar
 - a. Facebook – CharlotteDGC
 - b. www.charlottedgc.com
8. Park and Rec Coordination
 - a. Unlock gates and facilities
 - i. Bathrooms
 - b. Contact phone numbers
 - c. Park Watch presence if necessary
 - d. Approvals for OB painting, signage placement, banners and flyers
 - e. Amenity reservation waiver

Process outline

- 90 Days Prior to event
 - TD fills out Tournament Request Form (below) and submits to CDGC Event Coordinator and Director of Operations
 - Event coordinator approves date
 - TD fills out and signs fee schedule form
 - Emails to board@charlottedgc.com
 - Director of Operations reserves course and gives approval
 - TD Sanctions event
- 30 Days prior to event
 - TD Reviews courses for layout, safety and OB. Communicates with Director of Operations

CDGC Contacts

Contact Information	
Charlotte Disc Golf Club P.O. Box 240891 Charlotte, NC 28224	Email: board@charlottedgc.com Website: www.charlottedgc.com

CDGC Board Members	Title	Phone	Email
Jim Banbury	President	704 - 847 - 5890	jtban1@yahoo.com
Matt Cheney	Vice President	704 - 741 - 5980	mattcheney7@gmail.com
Joseph Ittoop	Treasurer	704 - 222 - 6653	j.707@live.com
Mark Huether	Director of Operations	704 - 728 - 3212	markhuether@yahoo.com
Josh Tolley	Membership Director	704 - 363 - 4729	josh@thatsawrapinstallations.com
Dave George	Volunteer Director	910 - 200 - 7453	Dave.george@innovadiscgolf.com
Phil Cannon	Secretary / Event Coordinator	704 - 953 - 3225	nochain1@yahoo.com

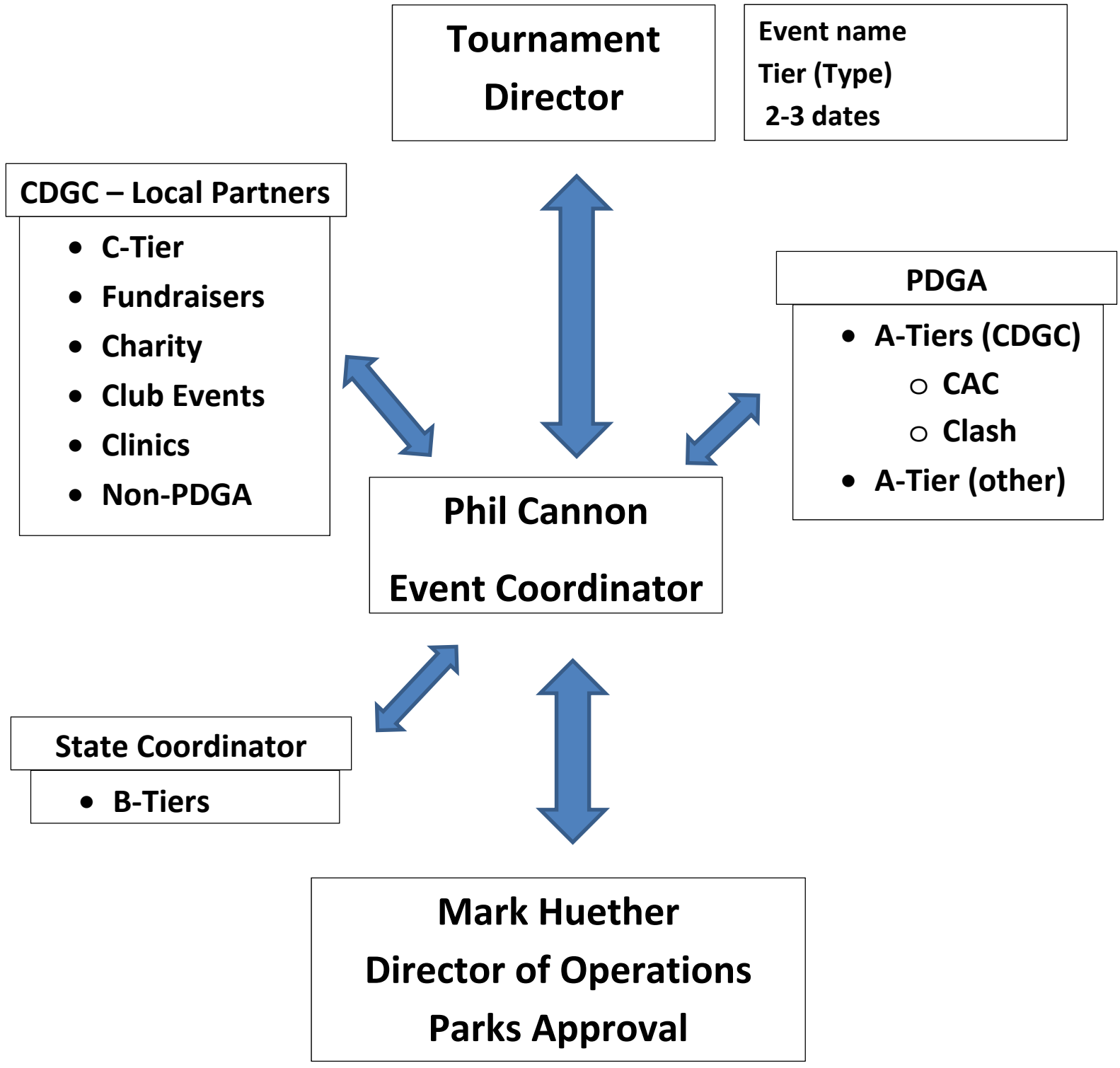
Club Representatives	Title	Phone	Email
Karen Hawks	Director of Sales	704 - 451 - 6897	hawks.karen4@gmail.com

CDGC Course List

Course	Shelters	Fields	Bathroom / By Hole	Address
Bailey	At bathroom	Lacrosse Field Hole 18	Bathroom 1, 2	11536 Bailey Road, Cornelius, NC 28031
Bradford	Hole 1	Soccer Fields Hole 11,12	Bathroom 1,11	17005 Davidson-Concord Rd, Huntersville NC 28078
Eastway	N/A	Soccer Fields Hole 1,18	Bathroom 1, 18	423 Eastway Dr. Charlotte, NC 28205
Elon - Angry Beaver	N/A	N/A	Bathroom 6,7	11401 Ardrey Kell Rd, Charlotte, NC 28277
Elon - Eager Beaver	N/A	N/A	Bathroom 1	11401 Ardrey Kell Rd, Charlotte, NC 28277
Hornet's Nest	Barn, Shelter #8,1,3,4,5	N/A	Bathroom 1,10,12,2,5	6301 Beatties Ford Rd. Charlotte NC 28216
Idlewild (Scrapyard)	N/A	Baseball Field 1	Bathroom 1,18	1512 Idlewild Rd. Charlotte, NC 28105
Kilborne TPC	Shelter #1	Cricket Field	Bathroom 1,9,16,18	2600 Kilborne Dr. Charlotte NC 28213
Nevin	Soccer 3 Shelter	Soccer # 1,2,3	Bathroom 12,7,8,8	6000 Statesville Rd, Charlotte, NC 28269
Reedy Creek	Baseball field shelter	N/A	Bathroom 1,9,18	2900 Rocky River Drive, Charlotte, NC 28204
Renaissance - Pro Players	"Misc" Building	N/A	Bathroom 1,3	1200 West Tyvola Road, Charlotte, NC 28217
Renaissance - Renske	"Misc" Building	Multi-Use Fields (hole 12)	Portable 1, 8, 18	1200 West Tyvola Road, Charlotte, NC 28217
Renaissance Gold	"Misc" Building	Multi-Use Fields (hole 12)	Bathroom 1,2	1200 West Tyvola Road, Charlotte, NC 28217
Robbins (WAC)	N/A	N/A	Bathroom 1,18	8430 Westmoreland Road, Cornelius, NC 28031
Robert L. Smith	Vending Shelter	3 Multi Use Fields	Bathroom 1	1604 Little Rock Road, Charlotte, NC 28214
Sugaw Creek	Baseball field shelter	2 baseball fields	Bathroom 1,14	939 West Sugar Creek Road, Charlotte, NC 28213
Winget Plantation Ruins	School and Soccer	3 Soccer Fields	Bathroom 1,14,17	12235 Winget Road, Charlotte, NC 28278

- Sunset Hills is a temp course in development
- RL Smith is under construction
- Eastway is under construction

Event Request Flow Chart



Tournament Request Form

Charlotte Disc Golf Club Event Request Form

Tournament Director / Event Organizer Information

Name:		Phone	
Email:			
Address:			

Event Name:			
Event Dates:			

Event Details	Brief Description of event		
Event Type:	Charity / Paid		
Max number of players			

Courses Requested for Reservation	Proposed Layout / Shelters/Fields
Course 1	
Course 2	
Course 3	
Course 4	
Course 5	
Course 6	

Alternates	Proposed Layout / Shelters / Fields
Alternate 1	
Alternate 2	
Alternate 3	

Special Requests from CDGC

Course	Request

You may email, or send camera phone picture this information to the CDGC event coordinator and Director of Operations

Signature Page

Event Date	Event Name	Notes

Name		
Address		
Email + phone		
	By signing this agreement I agree to meet the requirements of the Charlotte Disc Golf Club event contract.	
Event Director	Signature or name:	Date: